

IMPEX FERRO TECH LIMITED

Regd. Office : 35, Chittaranjan Avenue, Kolkata - 700 012
Phone No. : +91-33-2211 0225; E-mail : cs@impexferrotech.com
Corporate Office : SKP House, 132A, S. P. Mukherjee Road, Kolkata - 700 026
Phone No. : +91-33-4016 8000/8100; Fax No. : +91-33-4016 8017
CIN: L27101WB1995PLC071996; Website : www.impexferrotech.com

POSTAL BALLOT FORM

(PLEASE READ THE INSTRUCTIONS BEFORE COMPLETING THE FORM)

- (1) Postal Ballot No. :
- (2) Name(s) of Shareholder(s) :
- (3) Registered address of the sole /
First-named Shareholder :
- (4) Name(s) of Joint Holder(s)
- (5) i) Registered Folio No. :
ii) *DP ID / Client ID :
*(Applicable to investors
holding Share(s) in demat Form)

(6) No. of Share(s) :

- (7) I/We hereby exercise my/our vote in respect of the resolutions to be passed through Postal ballot for the business stated in the Notice dated 10th July, 2014, of the company by sending my/our assent/dissent to the said resolution by placing tick (√) mark at the appropriate box below:-

Item No.	Description	No. of Share(s)	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
1.	Special Resolution pursuant to Section 180(1)(a) and other applicable provisions of the Companies Act, 2013 for creation of Charge/Mortgage on Company's properties			
2.	Special Resolution pursuant to Section 180(1)(c) and other applicable provisions of the Companies Act, 2013 for increase in the borrowing powers of the Company.			

Place :

Date :

.....
Signature of the Shareholder

ELECTRONIC VOTING PARTICULARS

EVSN (E-Voting Sequence Number)	USER ID (Demat Account/ Folio No. of members holding shares in physical mode)	PAN / DEFAULT PAN NUMBER (Original PAN/ as per point no. (vi) of e-voting procedure of Instructions)
140710007		

NOTE : PLEASE READ THE INSTRUCTIONS PRINTED OVERLEAF CAREFULLY BEFORE EXERCISING YOUR VOTE

INSTRUCTIONS

1. The Company also offers e-voting facility. Please see the instructions below for details.

- In compliance with the provisions of the Companies Act, 2013, the Company also offers e-voting option to all the shareholders. For this purpose, the Company has made necessary arrangement with Central Depository Services (India) Ltd. (CDSL) for facilitating e-voting and is pleased to offer e-voting facility for its Members to enable them to cast their votes electronically.
2. Shareholders have option to vote either through e-voting or through Ballot Form. Shareholders who wish to vote through Ballot Form can download the Ballot Form from the link www.impexferrotech.com or seek duplicate form from R & T Agent, M/s Maheshwari Datamatics Pvt. Ltd., Unit: Impex Ferro Tech Limited, 6, Mangoe Lane, Kolkata-700 001, fill in the details and send the same to the Scrutinizer by post addressed to Impex Ferro Tech Limited, SKP House, 132A, S. P. Mukherjee Road, Kolkata -700 026.
3. **The voting period ends at 6.00 p.m. on the 20th August, 2014. The e-voting module will be disabled for voting thereafter by CDSL.**
4. In case of any grievance, Ms. Mamata Chakraborty, Company Secretary, Impex Ferro Tech Limited, SKP House, 132A, S. P. Mukherjee Road, Kolkata -700 026 may be contacted. Telephone No. 033-4016 8000/8100. E-mail: cs@impexferrotech.com.
5. The e-voting procedure to be followed by the shareholders to cast their votes:

e-voting Procedure

The procedure and instructions for e-voting are as follows:

A. In case of members receiving e-mail:

- (i) Log on to the e-voting website www.evotingindia.com
- (ii) Click on "Shareholders" tab.
- (iii) Now, select "IMPEX FERRO TECH LIMITED" from the drop down menu and click on "SUBMIT".
- (iv) Now Enter your User ID (For CDSL: 16 digits beneficiary ID, For NSDL: 8 Character DP ID followed by 8 Digits Client ID, Members holding shares in Physical Form should enter Folio Number registered with the Company) and then enter the Captcha Code as displayed and Click on Login.
- (v) If you are holding shares in Demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used. If you are a first time user follow the steps given below.
- (vi) Now, fill up the following details in the appropriate boxes:

	For Members holding shares in Demat Form	For Members holding shares in Physical Form
PAN*	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)	
DOB#	Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.	
Dividend Bank Details#	Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the said demat account or folio.	

*Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the last 8 digit Client ID/Folio No. in the PAN field. In case the Folio No. is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name. Eg. If your name is Ramesh Kumar with Folio No. 1 then enter RA00000001 in the PAN field.

Please enter any one of the details in order to login. In case both the details are not recorded with the Depository or Company please enter the member id / Folio Number in the Dividend Bank details field.

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then reach directly to the Company selection screen. However, members holding shares in demat form will now reach "Password Creation" menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for "IMPEX FERRO TECH LIMITED" on which you choose to vote.
- (xi) On the voting page, you will see Resolution Description and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "Resolutions File Link" if you wish to view the entire Resolutions.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take a print out of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvi) If Demat account holder has forgotten the changed password then Enter the User ID and Captcha Code click on Forgot Password & enter the details as prompted by the system.
- (xvii) Institutional shareholders (i.e. other than Individuals, HUF, NRI, etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates. After receiving the login details they have to link the account(s) which they wish to vote on and then cast their vote. They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

B. In case of members receiving the physical copy:

- (i) Please follow all steps from sl. no. (i) to sl. no. (xvii) above to cast vote.
- C. The voting period begins on 22nd July, 2014 from 10.01 a.m. and ends on 20th August, 2014 at 6.00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 4th July, 2014, may cast their votes electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- D. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.

Physical Voting

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed Self Addressed Business Reply Envelope. Postage will be borne and paid by the Company. Envelopes containing Postal Ballots, if sent by courier at the expense of the Member will also be accepted.
2. This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/Depository Participant). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authority.
4. The consent must be accorded by recording the assent in the Column 'FOR' and dissent in the Column 'AGAINST' by placing a tick mark (✓) in the appropriate column.
5. Unsigned Postal Ballot Forms will be rejected.
6. Duly completed Postal Ballot Forms should reach the Scrutinizer not later than 6.00 p.m. On 20th August, 2014, All Postal Ballot Forms received after this date will be treated as if reply from such Member has not been received.
7. A Member may request for a duplicate Postal Ballot Form from the RTA as mentioned in point no-2 of instruction, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date and time specified at item No. 6 above.
8. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed postage prepaid Self-Addressed Business Reply envelope.
9. The Scrutinizer's decision on the validity of a Postal Ballot Form will be final.
10. The result of the Postal Ballot will be declared at 2.00 p.m. on 25th August, 2014, at the Corporate Office of the Company as specified in the Notice.